



## Funding for Guest Lectures at the Faculty of Humanities, Social Sciences, and Theology

### Available funds

From the funding granted as part of the target agreements, € 3,000 are available each year for guest lecturers from Germany and abroad. Up to € 700 can be granted per guest lecture to cover travel expenses and fees (including accommodation).

### Prerequisites for funding

- Funding is only available for guest lectures by female scholars.
- The guest lectures should be interdisciplinary.
- Lectures in the field of gender and diversity research or lectures that relate to the speaker's academic biography are particularly welcome.
- Generally, only one guest lecture can be funded per department and semester.

### Applying for funding

#### Application

- Applications for funding for a guest lecture can be filed at any time. However, funding is subject to the availability of funds which are allocated on the annual basis. Please send the application **at least two months before the lecture by email (PDF) to [phil-fb@fau.de](mailto:phil-fb@fau.de)**
- Required documents:
  - Informal letter of application from the inviting chair/department with information about the lecture (title, abstract, planned date)
  - CV and a list of publication of the guest speaker
  - Calculation of costs
- In line with the call from Scientists4Future for a voluntary commitment for scientists to [refrain from short-haul flights, speakers should refrain from flying to](#) destinations within Germany or at a distance of under 1,000 km (or a journey time by train of under 12 hours). We ask you to submit an alternative offer for traveling by train for applications in this category.



### Process

- The committee of women's representatives at the Faculty of Humanities, Social Sciences, and Theology decides whether to approve or reject the application.
- The final approval is granted by the office of Equality and Diversity (coordination of the target agreements).
- After the lecture, the applicant should submit a report to the advisor to the women's representatives. The report should be one page long and cover the following aspects: number of participants, details about the lecture's content and the discussion, aspects of the presentation and discussion that specifically related to questions of gender and diversity.
- The approved amount of funding is paid out after a signed invoice is submitted together with original receipts and bank account details as well as the report about the event.

### Contact

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